



Certification of MTL - Japan Team Practitioners (EIP-JTP)

Looking at the year-on-year increase of SEN children worldwide and with more than 20+ years of hands-on research and experience conducting the MTL and EIP programs and working with SEN children in families, kindergarten and schools in Japan, we have gained extensive feedback and concrete positive results, as to the undoubted effectiveness of all our programs. This has instilled in us the great value and importance of sharing our knowledge and expertise by offering and expanding our programs, teaching and therapy methods globally. It has always been our stance that anyone can run the Move to Learn program with the assistance of the books & the DVD and attending an MTL professional development SEN Early Intervention workshop of ours. But the reality is that not all parents or teachers have the expertise, knowledge or the confidence to run the program alone. Many deeply appreciate the assistance of someone who is professional and experienced, with a broader depth of knowledge and experience, to help them run the program or to run it for them with their children or students.

So now we have taken that a step further and have organized the MTL-JTP program with a certification process for our more active contacts and other professionals, to give their work a greater level of credibility with new clients. A certificate on the wall can be a helpful asset! It speaks of training and experience and inspires confidence. Certification of practitioners would ensure that a seeking parent or school client of yours, could be confident that the practitioner (you) is endorsed by our Cee Bee Center and Move To Learn Global School to implement the "Move to Learn" Program and our "ACE" Early Intervention Program. However, even more important than certification is the knowledge that is imparted to you and how you can put that knowledge to maximum use in doing something good in society by supporting and helping in the development of SEN children, students, their parents and teachers. In addition, you will continue to get ongoing expertise and support in your work from our Director of the Cee Bee Center and MTLGS School. It will also help to raise the quality of assistance given by practitioners through standardized assessment, training programs and support that would help to ensure consistency of practice and adherence to the principles of our Center and School Director's ethics and of Move to Learn as set out in the books, the DVD, training materials and training program provided to you. And, most importantly, it will provide greater support and resources to our valuable contacts out there in the field who are or want to start actively helping and supporting SEN children through the usage of our programs, materials and ongoing guidance and support.

Who Can Join?

Anyone who is already involved in and has practical or professional experience working with children or SEN children. This program will especially be of benefit to professionals such as teachers, SEN



teachers, school principals, heads of school departments, doctors, Occupational and Speech therapists, psychologists, psychiatrists, physiotherapists, PE teachers, and anyone working with children or SEN children in children's day care services, after school services, health and mental care, and such related fields.

To become a Certified Move To Learn - Japan Team Practitioner (MTL-JTP) you will need

- ▲ To be familiar with the MTL 'Ten Gems for the Brain' booklet & DVD
- ▲ To be familiar with the 4 Books – whose names and links for you to purchase will be provided to you.
- ▲ Pass the MTL online written examination based on the MTL materials and the above 4 MTL books and the MTL oral assessment exam (in-person)
- ▲ To participate in either a 1-day Private MTL Workshop at the Cee Bee Center or a 2-Day MTL Group Workshop, if or when it is organized at a different location
- ▲ To be familiar with the Cee Bee Center learning materials and the ACE Early Intervention Program that we will provide to you
- ▲ To agree to the terms & conditions of certification as per our MTL-JTP contract and agreement
- ▲ To attend a two-week (14 day) intensive practical hands-on training program accompanying, observing and participating together with the Center's Director in his work at various locations and workplaces in the cities of Takatsuki/Osaka/Kobe – this 14-day training can be done at one stretch or spread out over a few weeks depending on where you are residing and coming from and can be done any time after we accept you into and during your training period.

Learning Objectives

- ▲ Recognize core principles and concepts of the MTL and ACE Early Intervention programs
- ▲ Recognize the 'praxis' in the MTL and ACE Early Intervention programs and its role in a child's performance, behavior, efforts, critical thinking, social communication and speech, etc.
- ▲ Recognize various Primitive and Postural Reflexes of a child's growth and development process
- ▲ Recognize the correlation in how retained Primitive Reflexes in a child affect the steady flow of growth and development of both the body, mind and abilities of a child
- ▲ Reliably administer and conduct the MTL and ACE program Early Intervention programs
- ▲ Recognize the common patterns of Sensory Integration Dysfunction and their corresponding neural correlations
- ▲ Recognize the neurological structures of the mind and body and their functions involved in the development and coordination of the brain and body
- ▲ Recognize the relationship between the mind and body and how it affects a child's participation in everyday activities of daily life (ADL's), learning, education and home and school life



- ▲ Create an Assessment Plan for a client
- ▲ Describe an Assessment Plan to a client
- ▲ Analyze, evaluate and interpret assessment results
- ▲ Link the hypothesis from the assessment with therapeutic proximal goals in the intervention plan toward meeting proximal participation related outcomes
- ▲ Create an Early Intervention Plan for a client
- ▲ Describe an Early Intervention Plan to a client
- ▲ Monitor, record, analyze, evaluate and interpret the early intervention plan results and refine the intervention during the early intervention period
- ▲ Explain the relationship between the activities and the facilitation of adaptive responses
- ▲ Explain to the client the importance and need for continuity and consistency during the intervention period and beyond
- ▲ Explain the importance of the client's motivation and active involvement during the intervention period and beyond
- ▲ Demonstrate and train parents and teachers in the way in which the movements, activities and strategies in the MTL and ACE programs and other programs are implemented in various contexts, including the home, school and community

Certification will provide you with the following responsibilities and services from the Cee Bee Center

- ▲ A Bonafide certificate by our Cee Bee Center certifying that you are an independently operating but associate member of our center's 'Certified Team of Practitioners' (MTL-JTP) and have our backing and support in your work
- ▲ The right to use the MTL name & Cee Bee Center Logo on approved materials like your letterhead and business card – samples can be made and provided to you – permission must be obtained from us in writing first and any samples of your business card and letterhead made by you must be approved by us first
- ▲ A personalized product and services order sheet (PDF) with your contact details on it for the various materials that we can provide you with
- ▲ Free advertising on the Cee Bee Center website – (link, Bio, etc.)
- ▲ Free online support in consultation and advice with us for your SEN work provided you are a paying associate member of MTL-JTP
- ▲ Request additional services from us such as Assessments, IEP's, etc. for your clients which would not be free and would be charged services payable by you for which you can charge your client accordingly
- ▲ Access to 'in-house' information with special periodic tips and updates
- ▲ Once you stop being an associate member of the Cee Bee Center's team of MTL-JTP, then you would automatically lose all our support and the rights that are mentioned here under our



'Certification will provide you with' and as contracted.

Cost of Certification – Charged at JP¥ 350,000 + taxes

The Above Fee Includes:

- ▲ The registration and enrolment fee
- ▲ The markings and assessment of your online written exam and the in-person exam with you
- ▲ An MTL information pack and an MTL Ten Gems for the Brain Booklet and a DVD
- ▲ Administration fees, follow up fees and all pre and post workshop exam fees
- ▲ You will need to pass the MTL online written examination and attend the MTL oral assessment exam in-person once
- ▲ Passing scores are 100% for both exams - if you fail any questions or tests in any of these exams you can keep going back and studying for it and doing any further exams online and by video until you pass – no time limit is set to pass these exams
- ▲ The first year's associate membership fee - The associate membership date will only start from the date after you pass all the exams and criteria and sign the Cee Bee Center contract necessary to get certified as an MTL-JPT by us
- ▲ Attending a two-week (14 day) intensive practical hands-on training program the base location of which is at our School and Center in Takatsuki city. This training can be done at any time after we accept you into this program and must be completed before you are confirmed as an MTL-JTP and given your final certification by us. Work locations, times and schedules will be advised to you at the appropriate time - Transport from MTLGS to the various other work locations is included since you will travel with the Director – All other costs of a personal nature including accommodation, meals, or other transportation costs, etc. are not included
- ▲ The first year's associate membership fee of JP¥ 90,000
- ▲ Government taxes are not included in the total charges mentioned here and will be charged additionally at 10%
- ▲ These fees are valid till the end of December 2026

The Above Fee Does Not Include:

- ▲ You attending a 1 Day Private Workshop fee (¥ 80,000 per person + govt. taxes) at our School and Center or alternatively attending one of our 2-day MTL group workshops when arranged at any location and transportation for the same.
- ▲ Annual payment of the associate membership fee from the second year onwards of ¥90,000 + govt. taxes (the first year's fee only is included in the original certification process) – There could be the possibility of a nominal increase annually of around 5-10% every year to this membership fee to reflect inflation depending on the world economy at that time.



Study Process and Procedure of Certification

1. A person either enquires with us through email about certification and we will send them details or they can directly access this detailed document of the process and a link to our online application form through our Cee Bee Center website. [Special Needs Education Cee Bee Center 特設支援 センターOsaka-Kobe-Kansai](http://www.theceebeececenter.com)
2. If the person is interested, they are then required to click on the link and check the details and then fill out the online application form and send it back to the Cee Bee Center electronically.
3. If a group of persons apply each person must fill in a separate online form.
4. Your application form will be assessed and if accepted we will inform you of the same and send you a contract for you to sign and return to us.
5. On receipt of your signed contract an invoice for payment in full will be made and sent to you, which must be paid by 'payment due date'.
6. On receipt of your payment, you will then be confirmed as enrolled into our program and we will send you a complete information pack including an MTL set of the 'Ten Gems for the Brain' eBook and the 'MTL-DVD' online in digital form.
7. We will then advise you to directly make additional purchases from your side of the 4 MTL books we recommend for your study –we will provide you with the names and links for the purchase – the approximate cost of the 4 books in total would be around US\$ 250-300 or less if you purchase them in digital eBooks form, and depending on where you are living and the costs of these book purchases are not included in our certification charges
8. You will then study and get familiar with the MTL booklet, DVD and the 4 MTL books.
9. During your studying period, you can ask us any questions you may have or let us know if you need any clarifications on any points.
10. When you think you are ready and confident in taking the MTL written exam, you will inform us of the same and we will send you the exam papers online.
11. You then fill out your answers to the written exam and return it to us
12. We will then correct the exam and send you the results (turnaround time around 2-4 weeks)
13. If you do not pass 100% then we will ask you to study the materials further and answer the questions again. Wrong answers can be attempted again with assistance if needed when you say you are ready to do the exam again.
14. There is no time limit for passing this exam but you do need to pass 100% and get all your answers correct and this can be done online.
15. We will give you information if we have any planned upcoming 2-day group MTL workshops that you could attend. If not then you would need to attend a private one-day workshop at our School and Center in Japan.
16. It is possible to arrange 2-day MTL workshops in another country for a minimum group of 10 persons, so please check with us for details if you would like to organize the workshop in



your country.

17. When you are ready, you would need to inform us, and you would then need to take and pass the final MTL oral assessment exam in person – you could do this after attending our MTL workshop or do it at any other day when you attend our two-week (14 day) intensive practical hands-on training program.
18. If you do not pass 100% then we will ask you to study the materials and books further and answer the questions again. Wrong answers can be attempted again with assistance if needed when you say you are ready.
19. There is no time limit for passing this final MTL oral assessment exam but you do need to pass 100% and get all your answers correct and this can be followed up and done through online video exams if you fail the initial in person oral assessment exam.
20. Once you have passed this, the Cee Bee Center will start final processing of your certification. If any areas of learning need to be followed up with the applicant, then the Director does that directly with the applicant.
21. The decision to pass or not to pass an applicant is solely the responsibility and decision of the Cee Bee Center and cannot be appealed.
22. Funds will not be refunded once enrolled in our program and any exception made to this will be solely at the discretion and decision of the Cee Bee Center's Director.
23. In certain circumstances, an exception may be granted to certify an applicant without the need to attend the final MTL oral assessment exam in person and it can be done online instead. This will however be at the sole discretion and discretion of the Cee Bee Center's Director.
24. Once you have passed all exams and criteria mentioned in this document, the Cee Bee Center will inform you that you have passed and are now accepted as an associate member and part of our MTL-JPT network.
25. A certificate will then be sent to you, and the Cee Bee Center will work with the newly certified practitioner (MTL-JTP) to organize a Cee Bee Center website listing for them and arrange other personalized materials for the practitioner.
26. We will then advise and help you organize yourself and your independent SEN support business so that you can start offering the MTL and ACE Early Intervention Program to your SEN clients and start earning an income independently.

IMPORTANT NOTES

- ▲ Personal accommodation, meals and travel costs to our Center and School are not included for any applicant who wants to do this program – we could provide some assistance and advice if you need to look for accommodation if requested well in advance
- ▲ Transport costs in accompanying to the various work locations of the Director are included only for the two-week intensive program mentioned above with the starting and ending points being our School and Center in Takatsuki as per dates, times and schedules that will be given to you



at that time

- ▲ MTL Group Workshops could also be arranged for groups abroad or in Japan at a location of their choice, please check with us for details
- ▲ You can purchase additional sets of the MTL 10 Gems for the Brain Booklet and DVD for JP¥ 10,000 per set (20% discount offered to MTL-JPT's) from us to give to your clients.
- ▲ For those working with SEN children we highly recommended you attend and get certified in a first aid course in your city or area.
- ▲ You may also require personal business insurance and proper educational qualifications to operate legally in your area/region/state/country
- ▲ It will be your legal responsibility to research what the legal obligations and requirements are for those wishing to practice, teach or act as an early intervention trainer or therapist for children and SEN children in your country and area, and to comply with those regulations
- ▲ There will likely be other expenses involved with setting up & running a small business as well. We advise you research this thoroughly before setting out on this new venture. (You can ask for and expect our help and advice in this)
- ▲ You will be expected to respect and adhere to MTL and CEE BEE copyright and affiliate contractual obligations and make sure that your clients & contacts do so as well
- ▲ MTL Materials should not be misused, passed on or sold by you to any other person, persons, clients or institutions, without a written request to us and getting our approval in writing for the same
- ▲ You may work with other programs and methods as well as MTL and CEE BEE including your own adaptations and additions – but you must make the demarcation clear to clients (this is mine or someone else's, and this is MTL and CEE BEE)
- ▲ You must have read, be completely familiar with & understand all the MTL books and materials and CEE BEE's materials
- ▲ You must be familiar with the CEE BEE website and all its programs and services
- ▲ You must be familiar with Cee Bee's products, services & ordering procedures
- ▲ You must endeavor to keep current with the latest SEN industry information around the world

Cecil Burton

Director – Cee Bee Center and Move to Learn Global School

'If children cannot learn the way that we teach them, then we should teach them the way they can learn'